

**APPLICATION FOR PROGRAM APPROVAL:
NEW or SUBSTANTIAL CHANGE or LOCALLY APPROVED
(This application may not exceed 3 pages)**

<p><u>Correctional Science</u></p> <p>PROPOSED PROGRAM TITLE <u>Citrus College</u></p> <p>COLLEGE <u>Citrus Community College District</u></p> <p>DISTRICT <u>Fall 2015</u></p> <p>PROJECTED PROGRAM START DATE</p> <p>GOAL(S) OF PROGRAM (CHECK ALL THAT APPLY):</p> <p><input checked="" type="checkbox"/> CAREER TECHNICAL EDUCATION (CTE) <input type="checkbox"/> TRANSFER <input type="checkbox"/> OTHER</p> <p>TYPE OF PROGRAM (CHECK ALL THAT APPLY):</p> <p><input type="checkbox"/> A.A. DEGREE <input checked="" type="checkbox"/> A.S. DEGREE CERTIFICATE OF ACHIEVEMENT: <input checked="" type="checkbox"/> 18+ semester (or 27+ quarter) units <input type="checkbox"/> 12-18 semester (or 18-27 quarter) units</p> <p>REASON FOR APPROVAL REQUEST: (CHECK ONE)</p> <p><input checked="" type="checkbox"/> NEW PROGRAM <input type="checkbox"/> SUBSTANTIAL CHANGE <input type="checkbox"/> LOCALLY APPROVED</p>	<p><u>Jim Lancaster</u></p> <p>CONTACT PERSON <u>Dean: Curric/CTE/Cont Ed</u></p> <p>TITLE <u>626-852-6403</u></p> <p>PHONE NUMBER <u>jlancaster@citruscollege.edu</u></p> <p>E-MAIL ADDRESS</p>
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<i>Recommended Taxonomy of Program (TOP) Code</i>	2105.10 (Corrections)
<i>Units for Major-Degree</i>	18
<i>Total Units for Degree</i>	60
<i>Required Units-Certificate</i>	21 (12 core, 6 major electives, 3 English or writing)

1. Insert the description of the program as it will appear in the catalog.

Correctional Science

The Correctional Science program offers pre-employment education for positions in the correctional science field and a variety of careers in the criminal justice system; upgrading for in-service personnel; a certificate program; an Associate in Science Degree; and prepares students for transfer to four year institutions. Courses within the program acquaint students with the roles of correctional practitioners, management of correctional facilities, liability and litigation issues, risk and needs assessment of offenders, procedural and constitutional rights of inmates, and theories and practices of rehabilitation. The program is suited to the needs of students who desire to prepare for a career in the field of corrections with public and private agencies, those who will complete their education at Citrus College with an A.S. degree, as well as those students who will complete their A.S. degree and transfer to a four year institution to complete a bachelor’s degree.

2. Provide a brief rationale for the program.

The correctional function is a critical component of the administration of justice system. Citrus College has been offering courses related to correctional science since 1995. The labor market in this area has expanded since the adoption of the Public Safety



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Steven Glycer, Chair • Dr. Lynn Shaw, Vice Chair

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Realignment Act (AB 109) on October 1, 2011, which shifts the responsibility of custody, treatment, and supervision of individuals convicted of specified non-serious offenses from the state to counties. We have not had an approved Certificate of Achievement or Associate of Science degree in this area to recognize the educational progress of completers as they seek employment and promotion in correctional science occupations. This degree and certificate will close that gap.

3. List all courses required for program completion, including core requirements, restricted electives and prerequisites.

<p>Part I - Required Courses* (Cert. and AS Degree): Introduction to Corrections (AJ 131) Introduction to Probation and Parole (AJ 130) Control and Supervision in Corrections (AJ 135) Legal Aspects of Corrections (AJ 137)</p>	<p>Part II – Choose TWO of the following courses* (Certificate and AS Degree): Introduction to the Administration of Justice (AJ 101) Correctional Interviewing and Counseling (AJ 136) Juvenile Procedures (AJ 108) Community Relations (AJ 112)</p>
<p>Part III – Choose ONE of the following courses* (Certificate) – AS Degree may substitute any degree level ENGL course Fundamentals of Composition (ENGL 100) Reading and Composition (ENGL 101) Composition and Critical Thinking (ENGL 103) Writing for Criminal Justice Professionals (AJ 123) Correctional Writing (AJ 133)</p>	<p>Part IV – Additional requirements for AS Degree – completion of one of the following (A) The Intersegmental General Education Transfer Curriculum (IGETC), or (B) The California State University General Education-Breadth Requirements, or (C) The Citrus College General Education and proficiency requirements.</p>

* All courses in Part I, II, and III are three units

4. Summarize the Labor Market outlook (including citation of the source of data) for students exiting the program.

FEDERAL: The Federal Bureau of Prisons (BOP) employs Correctional Officers at 119 institutions nationally with thirteen facilities in California. Four of the California facilities are within a two hour drive of our campus. The BOP website indicates “Correctional Officers are the largest part of the workforce. All BOP institutions routinely have vacancies for this position.” At the February 2014 Citrus College AJ Advisory Committee meeting, Devona Harlien, recruiter for BOP, Victorville, CA, reported that she attempts to hire 20 Correctional Officers every other month.

STATE: On December 3, 2013, the California Department of Corrections and Rehabilitation (CDCR) announced that they expect to hire 7,000 correctional officers during the next three years due to retirements. The CDCR is laying off personnel in some positions, but not the correctional officer position which is in active recruitment, testing, and training status. Compensation during training starts at \$3,050 per month and increases upon completion of training. We currently have about twelve students in various phases of testing.

LOCAL: Traditional positions consist of county jail Custody Assistant positions and local city jailers (non-peace officer). Los Angeles County Sheriff employs 1,377 Custody Assistants and reported 92 openings; however, 55 of those openings are frozen at this time, resulting in 37 available positions. A survey of Los Angeles County police departments revealed a mix of titles (Jailer, Custody Officer, Community Service Officer etc) but the function was to book and supervise inmates. The survey indicated a potential for about 10 – 15 openings per year. Additional opportunities were identified in the Los Angeles Police Department and Los Angeles County Probation Department but they, like several other agencies, declined to identify the size of the workforce, the number of current openings, or anticipated hiring patterns. The most common reply was “As needed.” We did hear, unofficially, that Los Angeles Police Department had started a training class of approximately forty personnel the day prior to our contact. It is anticipated that this position is a result of media criticism of agencies for being understaffed following an incident in their area of responsibility. These opportunities are repeated within each county. Students in the program frequently test in Los Angeles, San Bernardino, and Orange Counties due to the ease of commuting.

PRIVATE: Two private employers are in Southern California:

- Corrections Corporation of America has three facilities in the San Diego area and a fourth facility in California City. They



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are the fifth largest correctional system in the United States. They currently have 130 positions open nationwide, but none in the California facilities.

- G4S (formerly Wackenhut) is a private firm that contracts with cities to perform the jail function at the local facility. They are the contract agency for several cities in the Los Angeles County survey. They report that they hire 10 – 20 employees per month in the local area.

EMSI: 2012-2019 QCEW data for Correctional Officers and Jailers (SOC 33-3012) in the Citrus College Employment Catchment area (roughly framed by the foothills and the 110, 91, and 15 freeways) indicates:

- 2% annual growth and 174 annual openings each year (growth based on a strong national growth effect)
- Average hourly earnings of \$28.89
- 290 area completions with the majority coming from a private institution
- However, State growth (potential local jobs: i.e. CDCR) is projected at 5% growth and 1,304 annual openings.

5. List similar programs at other colleges in the Los Angeles and Orange County Region which may be adversely impacted. (complete the chart)

Note: Only programs identified as Corrections or Correctional Science are identified below. Only two colleges responded to the letter of intent filed at the January 2014 LAOCRC meeting—Glendale (Jan Swinton) to express that they had Admin of Justice with an AS-T but supported our program and neighboring Mt.SAC (Jemma Blake-Judd) who has a corrections program and supported Citrus College taking a larger role in the ESGV for correctional science programming.

College	Program (CIP)	IPEDs (EMSI) 2012 Completions	Who you contacted (Voting Members)	Outcome of contact
Chaffey*	Corrections (43.0102)	34		
SBVC *	Corrections (43.0102)	6		
ELAC**	Corrections (43.0102)	21	Paul De La Cerda	No response =support for program
Mt. SAC**	Corrections (43.0102)	3	Jemma Blake-Judd	Supports Citrus Increasing presence in this occupational program area
Rio Hondo**	Corrections (43.0102)	3	Bruce Noble	No response =support for program
LA Valley***	Correctional Sc (CIV2)	No IPEDS data (inactive?)	Laurie Nalepa	No response =support for program
LA Trade Tech***	Correctional Sc (CIV2)	No IPEDS data (inactive?)	Nicole Albo-Lopez	No response =support for program
Golden West***	Corrections (43.0102)	1	Angela Allison	No response =support for program
Saddleback***	Corrections (43.0102)	4	Anthony Teng	No response =support for program
Santa Ana***	Corrections (43.0102)	21	Bart Hoffman	No response =support for program
Westwood#	Corrections and CJ, Other (43.0199)	114		

For Data purposes:

- * In Citrus College Employment Catchment Area but outside of LAOCRC
- **In both Citrus College Employment Catchment and LAOCRC
- *** LAOCRC but outside of Citrus Employment Catchment Area
- # Private institution in Citrus Employment Catchment Area

6. Include other information you would like to share.

Based upon the information reported directly from industry, regional/local LMI available from EMSI, and the number of completions relative to Citrus College, the addition of the AS degree and Certificate of Achievement in Correctional Science at Citrus College is warranted in the LA/OC region.

A full LMI report for corrections in the Citrus College employment catchment area and LMI for the LA/OC region along with other supporting data can be found at this link: <https://drive.google.com/folderview?id=0B4g9sePluw7MR0pDRG1UYXB3Q2s&usp=sharing>



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